

**STATE COMPENSATION INSURANCE FUND  
AUDIT COMMITTEE**

**MINUTES OF OPEN SESSION MEETING**

**May 18, 2021**

The Audit Committee met on May 18, 2021 via telephone/video conference using Zoom webinar.

**AGENDA ITEM 1: CALL TO ORDER AND ROLL CALL**

Board Liaison Hilda Padua welcomed everyone who joined the meeting via telephone/video conference. Ms. Padua went over the Housekeeping rules for the meeting, including how to submit Public Comments by sending an email to [CommitteeMeetings@scif.com](mailto:CommitteeMeetings@scif.com). Ms. Padua noted that the information was also posted on the State Fund website and provided in the Notice.

The meeting was called to order on May 18, 2021 at 1:32 p.m.

Committee Chair William Zachry welcomed everyone joining the meeting via telephone/video conference.

Mr. Zachry requested Ms. Padua to call roll. The following were present: William M. Zachry (Chair); Senator Michael J. Machado (Ret.); Arthur H. Pulaski; and Angela D. Tate.

There was a quorum.

Also present: President and CEO Vernon L. Steiner; General Counsel and Corporate Secretary and Chief of Internal Affairs Margie Lariviere; Chief Financial Officer Peter Guastamachio; Board Liaison and Assistant Corporate Secretary Hilda B. Padua; and Executive Analyst Sandra Lindo-Talin.

**AGENDA ITEM 2: ANTITRUST ADMONITION**

Mr. Zachry called attention to, and requested confirmation that the Audit Committee members read, State Fund's Antitrust Admonition, which is included in each Committee member's meeting materials.

**AGENDA ITEM 3: CONSENT CALENDAR**

- 3a. Approval of February 23, 2021 Open Meeting Minutes
- 3b. Annual Review and Approval of Audit Committee Charter
- 3c. Annual Review and Approval of Internal Audit Activity Charter and Compliance with International Audit Standards

Mr. Zachry asked whether any Committee member had comments, of which there were none.

Mr. Zachry called for a Motion.

MOTION: Senator Machado

SECOND: Ms. Tate

To approve the Consent Calendar as presented.

Mr. Zachry requested public comment of which there was none. Mr. Zachry called for the vote.

YES: 4

NO: 0

Abstain: 0

Motion carried.

**AGENDA ITEM 4: PUBLIC COMMENT ON APPROPRIATENESS OF CLOSED SESSION FOR ITEMS 7 THROUGH 11**

Mr. Zachry requested public comment on the appropriateness of Closed Session Agenda Items 7 through 11, of which there was none.

**AGENDA ITEM 5: PUBLIC COMMENT**

Mr. Zachry requested other public comment, of which there was none. The Audit Committee immediately convened into Closed Session at 1:35 p.m.

**AGENDA ITEM 12: CALL TO ORDER AND ROLL CALL**

The Open Session meeting reconvened at 3:47 p.m. following the conclusion of the Closed Session and the following were present: William M. Zachry (Chair); Senator Michael J. Machado (Ret.); Arthur H. Pulaski; and Angela D. Tate.

There was a quorum.

Also present: President and CEO Vernon L. Steiner; General Counsel and Assistant Corporate Secretary and Chief of Internal Affairs Margie Lariviere; Chief Financial Officer Peter Guastamachio; and Board Liaison and Assistant Corporate Secretary Hilda B. Padua.

**AGENDA ITEM 13: COMMITTEE MEMBER PRESENTATIONS**

Mr. Zachry requested presentations from the Committee members, of which there were none.

**AGENDA ITEM 14: PROPOSALS AND SUGGESTIONS FOR AUGUST 2021 AGENDA**

Mr. Zachry requested suggestions for agenda items for the August 2021 Audit Committee meeting other than the standing agenda items, of which there were none.

Mr. Zachry requested public comment, of which there was none. He noted that the next Audit Committee meeting is scheduled sometime the week of August 23-27, 2021, location to be determined, unless noticed for a new date and time.

**ADJOURNMENT**

Mr. Zachry adjourned the meeting at 3:49 p.m.

Respectfully submitted,

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Hilda B. Padua  
Board Liaison and Assistant Corporate Secretary